

Annotated Parochial Report Revision for 2022 — Comments in red.

Membership, Attendance and Services of the Reporting Congregation

Total Active Participants in the Reporting Congregation (Anyone of any age who is active in the congregation regardless of baptism or membership status): _____

This replaces “other active participants.” The intent is to capture the full active participant number for the entire congregation. “Active Participant” is used by the ELCA as well. The definition of Active Participant is up to the congregation, which will allow for consistent numbers from that congregation over time.

Of the total active participants, how many are in each of the following age groups?

Children (ages 0-12):	_____
Youth (ages 13-17):	_____
Young adults (ages 18-34)	_____
Middle adults (ages 35-64)	_____
Senior adults (ages 65 and older):	_____
Total (this should add up to the Active Participant total)	_____

Of the total active participants, count how many and provide the percentage that are in each of the following racial/ethnic categories? (Note, that percentages should add up to 100%)

American Indian/Alaska Native (non-Hispanic)	_____	_____
Asian (non-Hispanic)	_____	_____
Black or African American (non-Hispanic)	_____	_____
Hispanic or Latino(a)	_____	_____
Native Hawaiian or Pacific Islander (non-Hispanic)	_____	_____
White (non-Hispanic)	_____	_____
Multiracial	_____	_____

The age and race/ethnicity categories are taken from the FACT survey, the most comprehensive survey of congregations in America. This allows for comparison with other denominations and faiths.

The instructions should indicate that a best guess should be made if the information is not known. The goal is to get a sense of the makeup of the congregation, but we don't intend for churches calling parishioners asking for racial/ethnic data. Percentage will be easier than pure numbers for the race/ethnicity data.

Age and race/ethnicity have long been requested on the report and are critical for getting the demographics of the Episcopal Church and allow for comparison with the demographics for the area the congregation is located.

Active Baptized Members of the Reporting Congregation at Year-End

Members Reported Last Year =

Total Increases =

Total Decreases =

Total Active Baptized Members (end of report year) = M21:

Adult Communicants in Good standing (age 16 and over) =

Youth Communicants in Good Standing (under age 16) =

Total Communicants in Good Standing (sum of all ages) =

The above are all canonical required questions.

When was the last time the congregation's database of participants was reviewed and adjusted?

How frequently is the congregation's database of participants reviewed and adjusted?

Worship Attendance

*Note: The following attendance questions are for recording in-person worship attendance only. Do not include online participation numbers.

Average Weekly Attendance for All Regularly Scheduled Worship (Sundays, weekday services, holy days or special feasts observed annually). Divide total attendance by 52.

Average Weekly Attendance gives a fuller picture of worship attendance in the congregation. ELCA and others have adopted it.

Total Attendance for All Non-Regularly Scheduled Worship (Burials, marriages, baptisms conducted outside regularly scheduled worship, quinceañeras, etc.)

Provides a fuller picture of the reach of the congregation

Sunday (& Saturday Evening) Attendance for In Person Worship Divide total attendance by the total number of Sundays when services were held.

Total Attendance:

Number of Sundays In-Person Worship Was Conducted:

Average Sunday Attendance =

ASA is kept for historical reasons and because it is still a good number to track in the context of AWA

Average In-Person Principal Worship Service Attendance on a Weekday (for congregations without Sunday or Saturday evening services)

Average Principal Worship service attendance:

Easter and Christmas Attendance

Total In-Person Easter Sunday Attendance (including Easter Vigil):

Total In-Person Christmas Eve and Christmas Day Attendance:

Number of Services:

Provide information for in-person, hybrid, and online separately.

- in-person indicates the service was not available online and was only conducted in-person.
- Hybrid designates that the service was both in-person and online.
- Online means the service was available online only.

If Eucharist was not celebrated at the congregation's principal services, count the services as Daily Office.

	In-person	Hybrid	Online
Total Sunday & Saturday Evening Eucharists			
Total Weekday Eucharists or other			
Total Private Eucharists			
Daily Offices on Sunday or Saturday Evening			
Daily Offices Held on Weekdays			

	In-person	Hybrid	Online
Marriages Conducted in 2022			
Burials Conducted in 2022			

Using the Register of Church Membership and Rites for 2022:

- Baptisms 16 years and older
- Baptisms under 16 years of age
- Confirmations 16 years and older
- Confirmations under 16 years of age
- Received by a Bishop

Languages in Which Worship Is Conducted:

English, Spanish, Haitian Creole, Mandarin, Tagalog, Hmong, French, American Sign Language, Other (please list other languages used)

In what ways has your community worshipped this year? (check all that apply)

- In-Person Indoors
- In-Person Outdoors
- Virtual
- Hybrid (both in-person and online)

Do you track online attendance/participation?

Yes | No

If yes, how do you count online attendance/participation?

Average Weekly Online Participation in Worship (if known):

Faith Formation

Are regular Sunday or weekday adult education programs held? Yes No

How were religious education or spiritual formation programs held? (check all that apply)

In-person | Hybrid | Online

Number of adults engaged in religious education or spiritual formation:

Number of children and youth engaged in religious or spiritual formation:

Narrative Questions

***Clergy, Vestry and Staff are encouraged to participate in answering these questions.**

What opportunities and challenges did the congregation face in 2022?

Looking toward the future, what changes do you hope to see in your faith community?

What does your community need in order to bring about these changes?

Racism Question

We invite you to tell stories of how you have spent the last year naming, addressing, and dismantling the injustices of racism in yourselves, congregations, and your communities.

Outreach Ministries and Volunteer Activity of the Congregation (Revised version of existing page)

Using the boxes below, please indicate whether your congregation provided any of the following community service or outreach ministries during **2022**. Leave the row blank if the congregation does not participate in a listed ministry.

	Estimated total number of volunteers involved	Estimated number of new volunteers this year	Estimated number of people served per month	Does the congregation donate space for this ministry?	Does the congregation make financial or in-kind donations for programs provided by others?
1. Food pantry, soup kitchen, or meal projects					
2. Sustainable food garden/cooperative					
3. Cash, vouchers, or help with rent/utilities					
4. Day care, preschool, before-or after school programs					
5. Tutoring or literacy programs					

6. Health programs (parish nurse, clinics, health education, etc)					
7. Community organizing, organized social issue advocacy					
8. Job placement, job training, employment counseling					
9. Building projects					
10. Support Groups (bereavement, divorce, job loss, 12-step, etc.)					
11. Programs for the elderly and homebound persons					
12. Clothes closet, thrift store					
13. Homeless or no-freeze shelter					

14. Overseas sponsorship or partnerships, Sister parish or Diocese relationship					
15. Refugee Resettlement					
16. Ecumenical or Interfaith Partnerships					
17. Other, not listed.					

* make sure there is space for people to identify what their "other, not listed" outreach program is.

The outreach ministries form is expanded to include donations of space and financial or in-kind support of these ministries.

In the past year, has the congregation completed or reviewed its profile of domestic and global mission activities on the Episcopal Asset Map, a joint project of The Episcopal Church and Episcopal Relief & Development? Yes No

Parochial Report Completion

How many people participated in completing this parochial report?

Please identify the roles of those who participated in completing this parochial report (Not including vestry members who only voted to approve it):

Examples: Rector/Vicar, Wardens, Vestry Member, Treasurer, Staff Member, Volunteer

Finance and Stewardship (Questions to add/edit to existing section/page)

~~Number of confirmed pledges for 2019 report year~~

Total number of confirmed pledges/commitments for 2022 report year:

Contributions from donor advised funds cannot be called pledges even if designated for the stewardship campaign Adding "commitments" allows for a broader definition of annual fund contributions.

Number of contributing households without a pledge/commitment:

Giving data on households that don't have a pledge/commitment but are still contributing.

If the congregation has an endowment or reserve funds, how did usage of those funds in 2022 change compared to 2021?

increased | decreased | same

If the congregation takes an endowment draw to fund the operating budget, what was the percentage draw from the endowment for 2022? (If there are multiple endowment funds provide the average draw percentage)

How significant is the negative impact of the pandemic on the congregation's finances in 2022?

Very significant, somewhat significant, neutral, somewhat insignificant, very insignificant

Comments:

Does the congregation have any outstanding debt?

Yes | No

If yes, how much?

What is the debt for?

What is the financial outlook for the congregation over the next 5 years?

Diocesan Report (Questions to add to existing report)

What is the diocesan formula for assessments/apportionment?

Does the diocese use the parochial report financial data in determining diocesan assessments? Yes No

Do you require additional information or a supplemental form as part of parochial report filing? What information is requested?

Has there been an increase in the number of congregations in arrears on assessment/apportionment?

Yes |no | N/A

How many total congregations in arrears in 2022?

How significant is the negative impact of the pandemic on diocesan finances in 2022?

Very significant, somewhat significant, neutral, somewhat insignificant, very insignificant

Comments:

What opportunities and challenges did the diocese face in 2022?